

BEDFORD PARK POLICE DEPARTMENT

6701 S. Archer Road Bedford Park, Illinois 60501



Freedom of Information Act – REQUEST

****Note to requester: Retain a copy of this request for your files. If you eventually need to file a Request for Review with the Public Access Counselor, you will need to submit a copy of your FOIA request.**

Name of Public Body Receiving Request: _____

Address of Public Body: _____

Date Requested: _____

Request Submitted By: ___E-mail ___U.S. Mail ___Fax ___In Person

Name of Requester: _____

Address of Requester: (Street) _____

(City/State/County Zip) _____

Telephone (Optional): _____ **Fax (Optional):** _____

E-mail (Optional): _____

Records Requested: **Provide as much specific detail as possible so the public body can identify the information you are seeking. You may attach additional pages if necessary.*

--Do you want Electronic Copies or Paper Copies? _____

--If you want Electronic Copies, in what format? _____

--Please provide email address for electronic copies: _____

Is this request for a Commercial Purpose?

--(It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the public body. 5 ILCS 140.3.1(c)

- YES**.....This request is being made for a commercial purpose. Section 2(c)(10) of FOIA defines “commercial purpose” as the use of any part of a public record or records, or information derived from public records, in any form for sale, resale, or solicitation or advertisement for sales or services. For purpose of this definition, requests made by news media and non-profit, scientific, or academic organizations shall not be considered to be made for a “commercial purpose” when the principal purpose of the request is (i) to access and disseminate information concerning news and current or passing events, (ii) for articles of opinion or features of interest to the public, or (iii) for the purpose of academic, scientific, or public research or education.

- NO**.....This request is not being made for a commercial purpose.

Signature (optional): _____

Unless otherwise notified, your request for public records will be compiled and/or postmarked within (5) business days after receipt of this written request. Requests for commercial purposes will be compiled and/or postmarked within (21) business days after receipt of the written request.

<p><u>Mail/Fax request to:</u> Village of Bedford Park Police Dept. Attn: FOIA Officer 6701 S. Archer Road Bedford Park, IL 60501 Fax#: (708) 563-4527</p> <p><u>Email request to:</u> police@bedfordparkpd.com</p>

OFFICE USE ONLY
Received by: _____
Respond by: _____